

GTCC Monthly HL3 APC Teleconference Meeting Minutes

Meeting Name	GTCC Monthly HL3 APC Teleconference
Meeting Chair	DON eBusiness Operations Office
Date	6 April 2004
Time/Location	2:00 – 2:30 pm

Attendees

Command Name		
DONEBUSOPSOFF	COMNAVAIRSYSCOM	BUPERS
AAUSN	COMNAVSPAWARCOM	COMNAVSEASYSYSCOM
COMLANTFLT	ONR	BUMED
COMPACFLT	COMNAVFAVENGCOM	
COMSC	COMNAVSUPSYSCOM	
COMSPECWARCOM	DIRSSP	

Meeting Agenda/Objectives Items

Objective #	Objectives
1.	APC Conference
2.	Infrequent Traveler Review
3.	Delinquency Rate Issues
4.	Disputes Process
5.	PFTC Status
6.	MAP Files
7.	BOA
8.	DON eBUSOPSOFF Website
9.	HL3 General Discussion
10.	Next Teleconference

Meeting Minutes/Action Items

Agenda #	Minutes
1.	APC Conference
	Thanks to all the APCs who attended the 2004 conference in Atlanta and making it a success.
	EBUSOPSOFF is considering having purchase, travel and fleet card programs in one conference. If APCs have any creative suggestions, please email to travel_card@navsup.navy.mil.
	Q&As from the panel discussion have been forwarded to BoA to add detail to those questions which required further research. Once a response is received from BoA, the document will be posted to the eBUSOPSOFF web site.
2.	Infrequent Traveler Review

Agenda #	Minutes
	FMO sent an e-mail memo out about a week ago containing an attachment of infrequent traveler accounts to be reviewed. Please review and respond to FMO by 8 April 04.
3.	Delinquency Rate Issues
	Rates are down!!! One reason for the lower delinquency rates is that SDO is working. Please remind all APCs and cardholders to continue using SDO. Thanks to everyone for their hard work!
	The Office of ASN (FM&C) FMO recently sent out a memo stating that although current delinquency rates have gone down, please keep up the good work and continue the use of SDO.
4.	Dispute Process
	The last BoA <i>NewsBlast</i> contained an article describing the dispute process and how BoA handles it. It was sent out by TCPN to all level three APCs. Please push this information down to your lower levels.
5.	Pre-Funded Travel Card (PFTC) Status
	The PFTC pilot for Phase II is now under a strategic pause due to complications in the payment process and research. BoA will also be releasing a similar product soon. EBUSOPSOFF should know by fall if the pilot will proceed. Thanks to those who have given assistance and volunteered for the pilot.
6.	MAP Files
	MAP File #18 should be sent out this week. Please be sure to push down to the lower levels for review.
7.	BoA
	EBUSOPSOFF will be having a program management review (PMR) with BoA in May. If you have and questions, comments or issues regarding the bank services that you feel should be addressed, please send an e-mail to travel_card@navsup.navy.mil .
8.	DON eBUSOPSOFF Website
	EBUSOPSOFF has a new and improved web portal. The address is the same – www.don-ebusiness.navsup.navy.mil . If you have and questions or comments regarding the website, please send an e-mail to travel_card@navsup.navy.mil .
	The 2004 APC Conference information is located under Travel Card, Training.
9.	HL3 General Discussion
	APC from COMLANTFLT asked what is the status regarding regions moving under CNI? So far these regions are still showing under COMLANTFLT. Please send the APC info and hierarchy string to the eBUSOPSOFF travel card support team.
	A memo from the Office of ASN (RD&A) was sent out with the agenda for this meeting. Please push it down to your lower level APCs.
	SPECWAR – is it too early to discuss reinstatement of cards? BoA is being very selective about the reinstatement of cards. We are in discussions with DOD regarding a new policy. Currently, the account is only being reinstated if it was closed through no fault of the cardholder.
	Advise this office if you have a website and/or specific information for which you would like to have a link created from our website.
10.	Next Teleconference
	The next GTCC HL3 Monthly teleconference will be held on 4 May 04 at 2:00pm. Teleconference dial-in number: 1-888-818-9740 Participant Code: 77032